

Sample Budget Planning Worksheet
 External single IRB-of-Record (sIRB)
 20 sites, high-risk, 5-year project, \$5 million budget for the project

SERVICE	ESTIMATED FEES BY YEAR*				
	Year 1	Year 2	Year 3	Year 4	Year 5
Initial Review					
Full Board – Protocol Review	\$1,195	\$0	\$0	\$0	\$0
Full Board – Investigator / Site Review	\$15,220	\$0	\$0	\$0	\$0
Recruitment Materials (per item)	\$0	\$0	\$0	\$0	\$0
Ongoing Reviews	Year 1	Year 2	Year 3	Year 4	Year 5
Continuing Review – Protocol (annual)	\$0	\$1,231	\$1,268	\$1,306	\$1,345
Period Review – Incident Reporting	\$0	\$14,740	\$15,180	\$15,640	\$16,100
Amendments/modifications	\$0	\$9,618	\$9,912	\$10,206	\$0
PI Changes (per site, per submission)	\$0	\$0	\$0	\$0	\$0
Protocol Closeout					\$309
Site Closeout					\$5,060
Additional Services	Year 1	Year 2	Year 3	Year 4	Year 5
Translation (per site, per item)	\$3,335	\$1,900	\$1,925	\$1,995	\$0
TOTAL	\$19,750	\$27,489	\$28,285	\$29,107	\$22,814
GRAND TOTAL	\$127,445				

* Estimated fees based on the following considerations:

- One Full Board review of the protocol with one informed consent
- 20 initial reviews of the sites with one informed consent
- 4 Continuing Reviews of the protocol
- 80 Annual reviews of the sites
- 3 protocol amendments with informed consent changes
- 1 protocol closeout
- 20 site closeouts
- Translation costs for informed consent (initial and revised)